

Change of Details

Please call us on **1300 362 415** if you require any assistance.

Please complete this form using capital letters

Please complete this form to advise us of a change to your details and forward to MTAA Super, Locked Bag 5134, Parramatta NSW 2124. You can also login to mtaasuper.com.au to update your contact details at any time.

Section A

Member details

MTAA Super member number (if known)

Given name/s

Family name

Date of birth

Mr Mrs Ms Miss Other

Street address

Suburb

State

Postcode

Telephone (business hours)

Mobile

Email

The change applies to my: Super account Pension account All accounts

Section B

Change to your name

To change your name you are required to provide proof of identity. You must attach a certified copy of **ONE** of the following documents:

- Current Australian driver's licence (with photograph)
- Passport issued by the Commonwealth of Australia that is current or expired for no more than two years
- Current passport issued by a foreign government, the UN or an agency of the UN that contains a photograph and the signature of the holder and is accompanied by an English translation prepared by an accredited translator.

PLUS a certified copy of **ONE** of the following documents:

- Change of Name Certificate
- Birth Certificate
- Marriage Certificate
- Deed Poll
- Decree Nisi
- Naturalisation Certificate
- Other (please specify):

[Section B](#)

Change to your name
(continued)

Please go to the MTA Super website mtaasuper.com.au for proof of identity requirements.

Select new Title (if applicable)

Miss Ms Mrs Mr Other (please specify):

Insert new given name

Insert new family name

[Section C](#)

Change to your contact details

New residential address

Street address

Suburb

State

Postcode

Country (if applicable)

New postal address

Same as residential address? Yes No

Street address

Suburb

State

Postcode

Country (if applicable)

New phone or email details

Telephone (business hours)

Mobile

Email

[Section D](#)

Change to your bank account details (Pension members only)

Name of financial institution

Branch

BSB

Account number

Account name

*Bank account name must include the name of the member. No responsibility is accepted by MTA Super for errors if bank details are incorrectly completed.

Section E

Member declaration

I authorise MTAA Super to make the changes noted on this form in respect to the information provided in Sections A, B, C, D and E and I understand this form replaces any earlier changes I have made.

I acknowledge having read and understood the *Privacy Statement* in the *Member Product Disclosure Statement* and the MTAA Super *Privacy Policy* available at mtaasuper.com.au/privacy or otherwise provided, and consent to personal information being collected and used in accordance with these terms.

Signature

Date

This form has no effect until it is fully completed, signed, dated and lodged with MTAA Super.

Return the completed, signed and dated application to MTAA Super, Locked Bag 5134, Parramatta NSW 2124.

Certification of Personal Documents

Who is authorised to certify a copy of an original document?

MTAA Super will accept copies of original documents certified by the following authorised people:

- An officer with, or the authorised representative of, a holder of an Australian Financial Services Licence, having five or more years continuous services with one or more licensees
- a person enrolled on the roll of a state or territory Supreme Court or the High Court of Australia as a legal practitioner
- a pharmacist
- a nurse
- an optometrist
- a judge of a court, a magistrate, a chief executive officer of a Commonwealth court or a registrar or deputy registrar of a court
- a justice of the peace
- a notary public
- an Australian consular officer or an Australian diplomatic officer
- a finance company officer with five or more years' continuous service with one or more finance companies.
- a Commissioner for Declarations
- a Commissioner for Oaths (Northern Territory only).

For more information on identification requirements see Proof of Identification on the MTAA Super website.

Privacy Information

MTAA Super recognises the importance of protecting your personal information and is committed to complying with its privacy law obligations. To find out more about how MTAA Super collects and manages your personal information, please refer to the *Privacy Policy* which is available on the MTAA Super website mtaasuper.com.au

Email contact@mtaasuper.com.au

Postal address Locked Bag 5134, Parramatta NSW 2124

Trustee Motor Trades Association of Australia Superannuation Fund Pty. Limited

ABN 14 008 650 628 AFSL 238 718

Fund MTAA Superannuation Fund ABN 74 559 365 913

mtaasuper.com.au

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